

**Manchester City Council
Report for Information**

Report to: Resources and Governance Scrutiny Committee – 8 February 2022

Subject: Overview Report

Report of: Governance and Scrutiny Support Unit

Summary

This report provides the following information:

- Recommendations Monitor
- Key Decisions
- Work Programme
- Items for information

Recommendation

The Committee is invited to discuss and note the information provided and agree the work programme.

Wards Affected: All

Contact Officer:

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Background documents (available for public inspection):

The following documents disclose important facts on which the report is based and have been relied upon in preparing the report. Copies of the background documents are available up to 4 years after the date of the meeting. If you would like a copy please contact one of the contact officers above.

None

1. Monitoring Previous Recommendations

This section of the report contains recommendations made by the Committee and responses to them indicating whether the recommendation will be implemented, and if it will be, how this will be done.

Items highlighted in grey have been actioned and will be removed from future reports.

Date	Item	Recommendation	Action	Contact Officer
7 Dec 2021	RGSC/21/57 Council Housing Stock - Governance Arrangements	<p>Requests Officers and the appropriate Executive Member(s) re-consider the proposed makeup of the Board in light of the comments and concerns raised and in doing so recommends that:-</p> <ul style="list-style-type: none">• the PFI stock is explicitly removed from the Terms of Reference;• the maximum term of office for both Elected Members and the co-opted residents from the Council's housing stock should be set at a maximum of six years, that there should be parity between Members and residents, and that consideration be given to staggering the lengths of membership of the Board so that there is progressive rolling change in personnel over time;• the terms of reference cover how conflicts of interest for Elected Members are to be addressed;• the terms of reference explicitly refer to gender balance and ensuring diversity and protected characteristics are proportionately reflected across the membership of the Board;• the terms of reference identify which Scrutiny	To be reported back to a future meeting	David Ashmore Cllr Akbar

		<p>Committee(s) will be responsible for scrutinising the work of the Board.</p> <ul style="list-style-type: none"> • the terms of reference refer to the conurbation of Northwards Housing Stock rather than North Manchester, in order to truly reflect the location of all Northwards residents; • the terms of reference are explicit insofar as the Board will act as an advisory body and not a governance and decision-making body; and • consideration be given to a minimum number of co-opted non-resident members to be appointed, and a strategy is drawn up for timely recruitment of suitably qualified independent members. 		
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2. Key Decisions

The Council is required to publish details of key decisions that will be taken at least 28 days before the decision is due to be taken. Details of key decisions that are due to be taken are published on a monthly basis in the Register of Key Decisions.

A key decision, as defined in the Council's Constitution is an executive decision, which is likely:

- To result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates, or
- To be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the city.

The Council Constitution defines 'significant' as being expenditure or savings (including the loss of income or capital receipts) in excess of £500k, providing that is not more than 10% of the gross operating expenditure for any budget heading in the in the Council's Revenue Budget Book, and subject to other defined exceptions.

An extract of the most recent Register of Key Decisions, published on **31 January 2021**, containing details of the decisions under the Committee's remit is included below. This is to keep members informed of what decisions are being taken and, where appropriate, include in the work programme of the Committee.

Corporate Core					
National Taekwondo Centre 2018/10/19A Enter into a 39 year lease with Sport Taekwondo UK Ltd for areas within the building.	Chief Executive	Not before 1st Nov 2018		Briefing Note and Heads of Terms	Richard Cohen r.cohen@manchester.gov.uk

<p>Strategic land and buildings acquisition 2019/06/03B</p> <p>The approval of capital expenditure for the purpose of the strategic acquisition of land and buildings to support the Eastlands Regeneration Framework.</p>	City Treasurer (Deputy Chief Executive)	Not before 3rd Jul 2019		Checkpoint 4 Business Case & Briefing Note	Richard Cohen r.cohen@manchester.gov.uk
<p>Strategic land and buildings acquisition 2019/06/03C</p> <p>The approval of capital expenditure for the purpose of the strategic acquisition of land and buildings to support the Eastlands Regeneration Framework</p>	City Treasurer (Deputy Chief Executive)	Not before 1st Mar 2020		Checkpoint 4 Business Case & Briefing Note	Richard Cohen r.cohen@manchester.gov.uk
<p>Establishment of a multi-supplier framework for the supply of gas TC473 (2020/01/28A)</p> <p>To approve a tender to establish a Multi-supplier framework for the supply of Gas. The framework</p>	City Treasurer (Deputy Chief Executive)	Not before 1st Oct 2021		Report and Recommendation	Walter Dooley w.dooley@manchester.gov.uk

agreement will also be made available on the same basis to other AGMA local authorities and any North West based public sector funded organisation.					
Manchester City Centre Triangle (2021/01/14A) The approval of capital expenditure for the construction of a scheme to connect travel hubs in the city centre	City Treasurer (Deputy Chief Executive)	Not before 1st Mar 2021		Checkpoint 4 Business Case	Steve Robinson, Director of Operations (Highways) steve.robinson@manchester.gov.uk
Provision of Postal Services TC514 (2021/03/10A) To seek approval to appoint a supplier/s to provide Postal Services to Manchester City Council.	City Treasurer (Deputy Chief Executive)	Not before 8th Apr 2021		Confidential Contract Report with Recommendation.	Anna Caswell-Thorp Anna.caswell-thorp@manchester.gov.uk
(TC145) Framework for the Provision of Financial Services (2021/05/11A) The appointment of provider(s) to deliver	City Treasurer (Deputy Chief Executive)	Not before 11th Jun 2021			Louise Causley louise.causley@manchester.gov.uk

Financial Services Advice and Support.					
Early Years - Tendered Daycare Settings (2021/07/16B) The approval of capital expenditure to support the continued provision of high-quality Early Years settings across the City.	City Treasurer (Deputy Chief Executive)	Not before 16th Aug 2021		Checkpoint 4 Business Case	Amanda Corcoran, Director of Education a.corcoran@manchester.gov.uk
Security Services Contract (2021/10/15B) To award a five-year contract for Security Services. Security Services include access control, visitor management and CCTV.	City Treasurer (Deputy Chief Executive)	Not before 15th Nov 2021		Checkpoint 4 Business Case	Andrew Blore a.blore@manchester.gov.uk
Security Services Upgrade Project - Capital Expenditure (2021/11/10A) To approve capital expenditure to procure and implement the Security Services Upgrade Project.	City Treasurer (Deputy Chief Executive)	Not before 9th Dec 2021		Checkpoint 4 Business Case	Andrew Blore a.blore@manchester.gov.uk

Contract for the Provision of Microsoft Licences and Support (2021/11/26C) The appointment of a Company for the provision of Microsoft licences across the Council estate, including relevant support and maintenance.	City Treasurer (Deputy Chief Executive)	Not before 26th Dec 2021		Report & Recommendation	Mary Lynch, Head of ICT PMO mary.lynch@manchester.gov.uk
Contract for a Technology and Implementation Partner for the Council's Resident and Business Digital Experience Programme (RBDxP) (2021/11/29B) The appointment of Technology and Implementation Partner for the Council's Resident and Business Digital Experience Programme (RBDxP)	City Treasurer (Deputy Chief Executive)	Not before 29th Dec 2021		Report & Recommendation	
Contract for the Provision of Consultancy Services for Resident and Business Digital Experience Programme (RBDxP) (30/11/2021A)	City Treasurer (Deputy Chief Executive)	Not before 30th Dec 2021		Report & Recommendation	

The appointment of Consultancy Services for Resident and Business Digital Experience Programme (RBDxP)					
Flare case management system (2021/12/03A) Approval to go out to Tender to replace an existing case management system.	City Treasurer (Deputy Chief Executive)	Not before 3rd Jan 2022		Business Case	
Council Tax 2021/22 Balance (2021/12/8A) To agree the estimated council tax surplus or deficit	City Treasurer (Deputy Chief Executive)	Not before 28th Jan 2022	In consultation with the Executive Leader	Council Tax Balance report	Julie Hardman julie.hardman@manchester.gov.uk
Business Rates 2021/22 Balance (2021/12/8B) To agree the estimated business rates surplus or deficit	City Treasurer (Deputy Chief Executive)	Not before 28th Feb 2022	In consultation with the Executive Leader	Business Rates balance report	Julie Hardman julie.hardman@manchester.gov.uk
Council Tax Base 2022/23 (2021/12/31A) To set the 2022/23 Council Tax Base	City Treasurer (Deputy Chief Executive)	Not before 31st Jan 2022	In consultation with the Executive Leader	Council Tax Base report	Julie Hardman julie.hardman@manchester.gov.uk
Business Rates Base	City Treasurer	Not before	In consultation	Business Rates	Julie Hardman

2022/23 (2021/12/31B) To set the 2022/23 Business Rates Base	(Deputy Chief Executive)	28th Jan 2022	with the Executive Leader	base report	julie.hardman@manchester.gov.uk
Development and Growth					
Sprinkler Systems Installation - Tower Blocks PFIs (22/01/12A) Approval of capital expenditure to install sprinkler systems to 11 high rise council owned tower blocks.	City Treasurer (Deputy Chief Executive)	Not before 12th Feb 2022		Checkpoint 4 Business Case	
Highways					
Hire of Highways Maintenance Plant Vehicles and Equipment TC1010 (2019/09/03B) To seek approval to award a Framework to multiple suppliers who can deliver Highways Maintenance Plant Vehicles and equipment.	City Treasurer (Deputy Chief Executive)	Not before 1st Nov 2019		Confidential contract report with recommendation	Brendan Taylor b.taylor1@manchester.gov.uk

Provision of Rock Salt (2020/08/14G) To seek approval to award a contract to a supplier for the provision of De-Icing Salt (Rock Salt).	City Treasurer (Deputy Chief Executive)	Not before 12th Sep 2020			Steve Robinson, Director of Operations (Highways) steve.robinson@manchester.gov.uk
Harpurhey & Moston - Junction and Crossings (Phase 1A) MCF (2021/06/10B) The approval of expenditure for the construction of a number of new crossings or upgrade existing crossings to support walking and cycling by making the roads safer in the Harpurhey & Moston using the Mayors Challenge Fund (MCF)	City Treasurer (Deputy Chief Executive)	Not before 10th Jul 2021		Checkpoint 4 Business Case	Steve Robinson, Director of Operations (Highways) steve.robinson@manchester.gov.uk
Improvements to Manchester Cycleway that combines the Fallowfield loop line and Yellow Brick Road (previously the Stockport Branch Canal) (2021/09/17B)	City Treasurer (Deputy Chief Executive)	Not before 11th Oct 2021		Checkpoint 4 Business Case	Steve Robinson, Director of Operations (Highways) steve.robinson@manchester.gov.uk

The approval of capital expenditure for the construction cost estimate for Manchester Cycleway funded by Mayors Challenge Fund					
40 MPH Speed Limit Reduction Programme (2021/11/22A) To approve capital expenditure to implement new reduced speed limits from 40mph to 30mph at ten locations across the city, these include: Moseley Road, Mancunian Way, Wilbraham Road, Dawson Street, Egerton Street, Regent Road, Kingsway, Styal Road, World Way and Broadway A663.	City Treasurer (Deputy Chief Executive)	Not before 22nd Dec 2021		Checkpoint 4 Business Case	Steve Robinson, Director of Operations (Highways) steve.robinson@manchester.gov.uk
Levenshulme and Burnage Active Neighbourhood (2021/12/16A)	City Treasurer (Deputy Chief Executive)	Not before 16th Jan 2022		Checkpoint 4 Business Case	Steve Robinson, Director of Operations (Highways) steve.robinson@manchester.gov.uk

Approval of capital expenditure to undertake construction works for Levenshulme and Burnage Active Neighbourhood					
Public Realm Improvements 2021/22 (22/01/22B) To approve the capital expenditure for a number of essential Public Realm improvements at sites including Lincoln Monument, Rhodes Memorial Clock, Jubilee Fountain, Exchange Square & Rutherford Pocket Park Withington.	City Treasurer (Deputy Chief Executive)	Not before 12th Feb 2022		Checkpoint 4 Business Case	Steve Robinson, Director of Operations (Highways) steve.robinson@manchester.gov.uk
Children and Families					
Extra Care - Russell Road LGBT Project 2019/03/01H The approval of capital expenditure on the City's Extra Care Programme to develop new build extra care units which will be in the ownership of MCC.	City Treasurer (Deputy Chief Executive)	Not before 1st Mar 2019		Checkpoint 4 Business Case	Steve Sheen s.sheen@manchester.gov.uk

Extra Care - Millwright Street Project 2018/03/01I The approval of capital expenditure on the City's Extra Care Programme to develop new build extra care units which will be in the ownership of MCC.	City Treasurer (Deputy Chief Executive)	Not before 1st Mar 2019		Checkpoint 4 Business Case	Steve Sheen s.sheen@manchester.gov.uk
Manchester Creative Media Arts Academy Completion Works (2021/10/11A) The approval of capital expenditure for completion of works outstanding at Manchester Creative Media Arts Academy.	City Treasurer (Deputy Chief Executive)	Not before 11th Nov 2021		Checkpoint 4 Business Case	Amanda Corcoran, Director of Education a.corcoran@manchester.gov.uk
Liquid Logic Phase 2 (2021/11/29D) To support the further embedding of system functionality and improved data quality and reporting and agree to fund the staff costs associated with this work and the costs for a	City Treasurer (Deputy Chief Executive)	Not before 27th Dec 2021		Checkpoint 4 Business Case	Andrew Blore a.blore@manchester.gov.uk

external consulting organization to help with the work.					
Education and Skills					
Q20347 Consultant for EYES data Migration. 2019/04/25A Contract is to support Manchester City Council with the migration of their Education Management System away from Capita One towards the Liquidlogic EYES solution.	City Treasurer (Deputy Chief Executive)	Not before 1st Jun 2019		Report and Recommendation	John Nickson j.nickson@manchester.gov.uk

3. Resources and Governance Scrutiny Committee - Work Programme – February 2022

Tuesday, 8 February 2022, 2.00pm (Report deadline Friday 28 January 2021)

Item	Purpose	Executive Member	Strategic Director/Lead Officer	Comments
2022/23 Budget Report	Consideration of the final 2022/23 budget proposals in relation to the Corporate Core Directorate that will go onto February Budget Executive and Scrutiny and March Council.	Councillor Craig (Leader)	Carol Culley Tom Wilkinson	
Council Communications update	<p>To receive a report that provides an update on the Council's new three year communications strategy (April 2022 onwards).</p> <p>To also include</p> <ul style="list-style-type: none">• Priorities for 2002/23;• the Council's Social Media strategy; and• Examples of changes to take account of evaluation against outcomes	Councillor Craig (Leader)	Alun Ireland	
Future Shape Programme - Update	<p>To receive an update on Future Shape Programme including an update on the following and how they relate the programme</p> <ul style="list-style-type: none">• Development of ICT Strategy• Estates Strategy - linked to how we work	Cllr Rahman (Deputy Leader)	Carol Culley Chris Wanley Richard Munns	

Overview Report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.	N/A	Scrutiny Support	
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Items to be Scheduled

(Items highlighted in grey indicate that these have been included in the work plan of one of the above meetings).

(New items added are highlighted in blue)

Item	Purpose	Executive Member	Strategic Director / Lead Officer	Comments
Commercial activity	Precise Details to be confirmed	Councillor Craig	Carol Culley	
Contract Monitoring	Precise Details to be confirmed	Councillor Craig	Carol Culley	
Future Strategy for City Centre Car Parks	To receive a report on the strategy for the return of NCP city centre car parks to the Council's control	Councillor Rawlins	Carol Culley Steve Robinson	
Review of investments being made by the Council into its Capital Strategy in terms of delivering future VFM post COVID19	Precise scope to be determined	Councillor Craig	TBC	
GMCA Governance and Public Sector Reform	To receive an update on what is being delivered for the City through these arrangements	Councillor Craig	TBC	Date to be confirmed